John Bunyan Primary School & Nursery

Remote Education Provision: Information for Parents

January 2021

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the event of a local lockdown or a single class or 'bubble' needs to self-isolate, the school will implement remote learning immediately. A parentmail will be sent out with relevant links &/or passwords on the first day, detailing learning for each small school. This education provision is a temporary measure but is available to pupils and parents immediately. If children are unable to carry out their learning on-line at this early stage of remote learning, then the school will provide a paper pack.

The school will communicate with parents via parentmail &/or the school admin email about our remote learning arrangements as soon as possible.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

The school will begin remote learning via Tapestry and Microsoft TEAMS, preferably by day two. Teachers will communicate the learning for Nursery, Foundation Stage and Key Stage 1 (years 1 and 2) using Tapestry and TEAMs for key Stage 2 (years 3-6). The details for each small school, including timings will be communicated to parents via parentmail. They will also be available on our school website.

The arrangements for any 'live' classes, e.g. webinars, class chats will be communicated via the class TEAMS or TAPESTRY no later than two days before the allotted time and will be kept to a reasonable length of no more than 30 minutes per session.

At John Bunyan Primary School & Nursery, we teach the same curriculum remotely as we do in school wherever possible and appropriate. We may need to make some adaptations for some subjects, particularly those that have a practical element & require specific resources such as Art, Music and Design & Technology.

When teaching pupils who are working remotely, teachers will:

- Set assignments so that pupils have meaningful and ambitious work each day.
- Deliver a planned, coherent and well-sequenced curriculum which allows skills to be built incrementally.
- Provide frequent, clear explanations of new content through high quality curriculum resources,
  including through educational videos.
- Assess progress by using questions and other suitable tasks and be clear on how regularly
  work will be checked.
- Adjust the pace or difficulty of what is being taught in response to questions or assessments,
  including, where necessary, revising material or simplifying explanations to ensure pupils' understanding.
- Plan a programme that is similar to the core teaching pupils would receive in school, ideally
  including daily contact with teachers. All provisions for remote learning will be subject to the
  class group's age and ability.
- Ensure lessons are inclusive for all pupils and can be adapted to account for the needs of disadvantaged pupils and pupils with SEND.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours a day
Key Stage 2	4 hours a day

Accessing remote education

How will my child access any online remote education you are providing?

The school will use a range of teaching methods to cater for all different learning styles, these include:
- Current online learning portals (TAPESTRY/MICROSOFT TEAMs)
- Quizzes
- Online materials
- Educational Websites
- Live webinars
- Pre-recorded video or audio lessons
- Various reading tasks – e.g. comprehension
- Daily challenges
- Times Table Rock Stars
- Mental Health/ Well-being activities

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If pupils do not have an appropriate device/internet connection to access the school's remote learning, then parents should contact the school via telephone or email at admin@johnbunyan.co.uk for advice and information.

The school will endeavour to provide a laptop/tablet and/or a device that enables an internet connection eg a dongle to pupils during the remote learning period.

If a pupil is provided with school-owned equipment, the pupil and their parent will need to sign and adhere to the Technology Acceptable Use Agreement prior to commencing remote learning. The school will ensure that all school-owned equipment and technology used for remote learning has suitable anti-virus software installed, can establish secure connections, can recover lost work, and allows for audio and visual material to be recorded or downloaded, where required. The laptop will need to be returned to school at the end of every half term to ensure that the software and virus protection is up to date.

Pupils and parents will be required to maintain the upkeep of any equipment they use to access remote learning resources.

If the school is unable to provide a device for remote learning, then the school will provide pupils with a paper pack. This will be available for collection on Mondays and should be returned to school on Fridays for marking and feedback purposes.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

The school will use a range of different teaching methods during remote learning to help explain concepts and address misconceptions easily. For the purpose of providing remote learning, the school may make use of:

- Current online learning portals – TEAMS, TAPESTRY
- Commercially available websites supporting the teaching of specific subjects eg TT Rock Stars and Mathletics.
- Educational websites eg Oak National Academy
- Reading tasks
- Pre-recorded video or audio lessons, occasionally live teaching
- Printed paper packs produced by the teachers (eg worksheets)

In addition to this, teachers will:

- Review the DfE's list of online education resources and utilise these tools as necessary, in addition to existing resources.
- Use reasonable adjustments to ensure that all pupils have access to the resources needed for effective remote learning.
- Adapt lesson plans to ensure that the curriculum remains fully accessible and inclusive via remote learning.
- Provide work packs for pupils who do not have access to a device.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

The following information outlines our expectations for pupil engagement with remote education:

Foundation Stage – via TAPESTRY
- Teachers will communicate the learning for the day on Tapestry by 9am. At 10am there will be an opportunity to meet the teacher via a zoom link, so that everybody can say good morning and communicate the learning for the day.
- Children who are unwell are not expected to be present for remote learning until they are well enough to do so. Parents – please inform your child's teacher no later than 9.15am if your child is unwell via Tapestry.
- Each day at 2.00pm there will be an opportunity for pupils to meet their class teacher again via a zoom link which will be posted on Tapestry for a class story.

Key Stage 1 – via TAPESTRY
Lower School (Years 1&2)
- Teachers will communicate the learning for the day on Tapestry by 9am. At 9.30am there will be an opportunity to meet the teacher via a zoom link so that everybody can say good morning and communicate the learning for the day.
- Children who are unwell are not expected to be present for remote learning until they are well enough to do so. Parents - please inform your child's teacher no later than 9.15am if your child is unwell via Tapestry.
- Each day at 2.15pm there will be an opportunity for pupils to meet their class teacher again via a zoom link which will be posted on Tapestry for a class story/feedback.

Key Stage 2 – via TEAMS
Middle School (Years 3&4)
- Pupils should be present for remote learning by 9:10am each morning.
- At 9.15am there will be an opportunity to meet the teacher via TEAMS so that everybody can say good morning and the Early Morning and Maths activity will be communicated.
- At 11.00am they will log on and their class teacher will go through the English and Topic learning for the day.
- At 2.30pm they will log on for a class story/feedback with their teacher.
- The teacher will arrange for there to be an opportunity for children to ask questions at an agreed point in the day.
- Pupils who are unwell are not expected to be present for remote working until they are well enough to do so. Parents - please inform your child's teacher no later than 9.15am if your child is unwell.

Key Stage 2 – via TEAMS
Upper School (Years 5&6)
- Pupils should be present for remote learning by 8.55am each morning.
- At 9.00am there will be an opportunity to meet the teacher via TEAMS so that everybody can say good morning and communicate the learning for the day.
- The teacher will arrange for there to be an opportunity for children to ask questions at an agreed point in the day.
- They will then meet again at 2.45pm for a class story/feedback with their teacher.
- Pupils who are unwell are not expected to be present for remote working until they are well enough to do so. Parents - please inform your child's teacher no later than 9.15am if your child is unwell.

The school understands that pupils learning remotely have the right to privacy 'out of hours' and should be able to separate their school and home lives – communication is only permitted during school hours.

The following information outlines our expectations of parental support:

The school expects parents to:
- Ensure their child is available to learn remotely during the normal school day and that the schoolwork set is completed on time and to the best of their child's ability.
- Report any technical issues to the school as soon as possible.
- Report any absence/illness to the class teacher via TAPESTRY/TEAMS
- Communicate any issues with remote learning or data protection to the pupil's teacher as soon as possible so that they can be investigated and resolved.
- Contact the DSL if they wish to report safeguarding concerns, e.g. regarding harmful or upsetting content or incidents of online bullying. The school will also signpost families to the practical support that is available for reporting these concerns.

During the period of remote learning, the school will maintain regular contact with parents to:

- Reinforce the importance of children staying safe online.
- Be aware of what their children are being asked to do, e.g. sites they have been asked to use and staff they will interact with.
- Encourage them to set age-appropriate parental controls on devices and internet filters to block malicious websites.
- Direct them to useful resources to help them keep their children safe online.

NB The school will not be responsible for providing access to the internet off the school premises and will not be responsible for providing online safety software, e.g. anti-virus software, on devices not owned by the school.

The pupils' teacher will keep parents and pupils informed of any changes to the remote learning arrangements or the schoolwork set.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Pupils are accountable for the completion of their own schoolwork and are expected to engage daily (Monday – Friday) during term time.

Parents and pupils will need to inform the relevant member of staff as soon as possible if schoolwork cannot be completed. Our teaching staff will monitor absence and lateness in line with the Attendance Policy.

If the school is concerned about a child's engagement with remote learning ie a child is not completing their schoolwork or their standard of work has noticeably decreased, then the teaching staff will contact parents via the class TAPESTRY/TEAMS or by telephone in the first instance. If concerns continue, then a member of the senior leadership team will contact the parents to ascertain how the issue can be resolved.

How will you assess my child's work and progress?

Teaching staff will oversee the children's academic progress for the duration of the remote learning period and will mark and provide feedback regularly.

Marking and Feedback
All school work completed through remote learning must be:
- Finished when returned to the relevant member of teaching staff.
- Returned on or before the deadline set by the relevant member of teaching staff.
- Completed to the best of the pupil's ability.
- The pupil's own work.
- Marked with a positive comment and feedback.
- Returned to the pupil, once marked, by an agreed date.

The school expects pupils and staff to maintain a good work ethic during the period of remote learning:

Teaching staff will monitor the academic progress of pupils with and without access to the online learning resources and discuss additional support or provision if necessary with the Assistant Headteacher as soon as possible.

Teaching staff will monitor the academic progress of pupils with SEND and discuss additional support or provision if necessary with the SENCO as soon as possible.

The school accepts a variety of formative assessment and feedback methods, e.g. through quizzes and other digital tools from teachers and will support them with implementing these measures for remote learning where possible.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Teaching staff will liaise with the SENCO and other relevant members of staff to ensure all pupils remain fully supported for the duration of the remote learning period.

The SENCO will arrange additional support for pupils with SEND which will be unique to the individual's needs via regular phone calls/emails. They will identify the level of support or intervention that is required while pupils with SEND learn remotely and ensure that pupils with EHC plans continue to have their needs met while learning remotely; liaising with the Headteacher and other organisations to make any alternate arrangements for pupils with EHC plans and IHPs.

Any additional provision put in place for pupils with SEND will be monitored for effectiveness throughout the duration of the remote learning period.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If a child is not in school because they are self-isolating then the school will provide relevant links on the first day, detailing learning for each small school. This will either be handed to parents in paper form when collecting their child and/or by parentmail.

If children are unable to carry out their learning on-line then the school will provide a paper pack.

A member of SLT will check in with the family weekly to promote learning and to check on wellbeing.